MEMORANDUM

Food Service Department
Traci Simonton, Director
Telephone: (772) 564-4981 • Fax (772) 564-5048

September 18, 2018

To: All Schools

What: Outside Foods/Cupcakes Policy

Dear Schools:

In keeping with the Food and Nutrition Services Department mission statement and the School District of Indian River County’s Wellness Policy, all foods offered during the school day shall comply with the current USDA Dietary Guidelines for Americans. This includes, but not limited to outside food brought in for celebrations such as cakes, cupcakes, cookies, and beverages.

In addition, per Indian River Health Department, Administrative Code Food Hygiene Rule 64E all food and beverages served at a temporary food service event shall be from approved sources. Food prepared in a private home shall not be used. This ensures a safe environment for the students.

The Food and Nutrition Services Department will be offering an additional service to parents to help celebrate birthdays and other events. You may purchase healthy fun treats for the entire class from your school cafeteria.

We appreciate your cooperation in maintaining a healthy school environment.

Thank you,

Traci Simonton
Director of Food and Nutrition Services
**BIRTHDAY CELEBRATION ORDER FORM**

You place the order, we do the work!

![Banner](HAPPY_BIRTHDAY.png)

Dear Parents,

In effort to help support the School District of Indian River County's Wellness Policy, the Food and Nutrition Services Department will be offering an additional service to parents to help celebrate your child’s birthday. The school cafeteria is now offering healthy fun treats that you may purchase for the entire class!

**How do I place my order?** Choose from the Smart Snack approved treats below for your child's entire class. Bring this form with payment to the cafeteria prior to the celebration date (cash or check). All treats will be delivered to your child’s class at the teacher’s preferred time (or) may be picked up.

**Make your selection(s) & return to the schools cafeteria manager:** *Must provide cafeteria 2 weeks notice.*

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strawberry (or ) Vanilla/Chocolate Swirl Ice Cream Cup (w/spoon)</td>
<td>$0.50 each</td>
</tr>
<tr>
<td>Birthday Cake Ice Cream Cone</td>
<td>$0.50 each</td>
</tr>
<tr>
<td>Carnival Cookie</td>
<td>$0.45 each</td>
</tr>
<tr>
<td>Kellogg’s Original Rice Krispy Treat</td>
<td>$0.50 each</td>
</tr>
<tr>
<td>Welch’s Fruit Snacks</td>
<td>$0.50 each</td>
</tr>
<tr>
<td>Fresh Grapes (seasonal) or Fresh Fruit</td>
<td>$0.50 each</td>
</tr>
<tr>
<td>Water Bottle 8oz</td>
<td>$0.40 each</td>
</tr>
<tr>
<td>Milk (select flavor: plain, chocolate, strawberry)</td>
<td>$0.50 each</td>
</tr>
</tbody>
</table>

***For school use only***

Manager Signature __________________________ Date Ordered __________ Amount Received $__________
Cash __________ Check# __________ Date of Event __________ Teacher ____________________________

All selections meets USDA requirements for Smart Snacks in Schools.